

SECTION 10
MISCELLANEOUS CITY DOCUMENTS

SAMPLE COPY

CITY OF LONG BEACH

DEVELOPER AGREEMENT

THIS AGREEMENT, by and between the City of Long Beach, a municipal corporation, hereinafter referred to as "City", and _____, hereinafter referred to as "Developer":

WITNESSETH: That whereas the City of Long Beach, a municipal corporation, provides water/sanitary/storm/gas or roadway service within this area, and the above-named Developer is preparing to construct an extension or modification or additions thereto, and said development requires the City's service;

WHEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Developer agrees to construct the water/sanitary/storm/gas or roadway system, or additions thereto, to be connected to the City's infrastructure, and to maintain such additions until such time as the improvements are accepted by the City, with the agreements conditioned as set forth below. The improvements, extension, or additions thereto, shall be located within that area commonly referred to as _____, which property is described in Exhibit "A" attached hereto and referred to hereinafter as "Premises".
2. As a condition precedent to City obligations under this agreement, the Developer shall construct the proposed water/sanitary/storm/gas/or roadway system, or additions thereto, within said premises in conformance with the minimum standards as set forth in the City's currently adopted Construction Standards (Developer Standards), as adopted together with any amendments thereto hereinafter made, and further to conform with the City's comprehensive planning documents, which agreement shall include furnishing, installing, and oversizing City owned utility mains identified in the Comprehensive Planning documents. Note: the Comprehensive Plan is intended to identify the "general location" of new facilities. The exact location to be prescribed by the City.
3. The developer agrees that the construction of any infrastructure items, or additions thereto, shall not commence until the following conditions have been fulfilled:
 - a. The developer shall furnish the City with four (4) sets of detailed plans for the proposed improvements, or additions thereto, at Developer's own expense, prepared by a qualified engineer currently licensed in the State of Washington.
 - b. The above plans shall require the review and approval by the City and its Engineer, and the cost of such review shall be at the Developer's own expense.

- c. Minimum requirements for all plans, or additions thereto, submitted to the City for review are:
- (1) Four (4) sets of all plans and documents shall be submitted, wherein two (2) sets will be retained by the City, and two (2) sets will be returned to the applicant.
 - (2) A preliminary plat of the area in which said improvement, or additions thereto, are to be constructed, which plat has been approved by the City.
 - (3) A map showing the location of the plat in relation to the surrounding area.
 - (4) A contour map of the plat with contour intervals of five feet or less extending fifty (50') feet beyond the plat/property lines.
 - (5) A map showing the location and depth of all proposed utilities and any connections and/or interconnections to existing facilities or future extensions and connections.
 - (6) A 1" = 50' plan and profile view of the proposed improvements showing streets, lot lines, dimensions, and location of bench marks (City datum) and monuments for the proposed plat, together with an indication of the development of the adjacent property, as may be applicable.
 - (7) A profile 1" = 50' horizontal and 1" = 5' vertical of the finished road grades with any proposed utility system improvements and other pertinent underground utilities located, with elevations noted thereon. The elevation datum shall be the same as used by the City. It shall be the responsibility of the Developer to confirm such datum with the City.
 - (8) Full-sized detail sheets shall be included as part of the construction drawings, as required to clearly indicate the details for all of the infrastructure improvements not otherwise provided for in this text, or additions thereto, to be constructed, consistent with City standards.
 - (9) Specifications sufficient to fully describe the work, consistent with the City's currently adopted Construction Standards (Developer Guidelines).
 - (10) Approvals and permits from all regulatory agencies.
- d. Construction requirements in addition to the City standards and details for developer extensions, as adopted, are as follows:
- (1) All streets and/or roadways shall be graded to within six inches of final grade before installation of utility improvements, unless otherwise approved by the City Engineer.

- (2) All lots shall be fully staked to assist all parties involved in the proper location of utility services.
 - (3) All contractors and subcontractors shall have a current Washington State Contractors License on file with the City.
 - (4) The Developer's proposed improvements, or additions thereto, shall not be connected to any City system until authorized by- the City, and such connection shall be performed only under the supervision and approval of the City.
- e. For the purpose of applying RCW 4.24.115 to this Contract, the Developer and the City agree that the term "damages" applies only to the finding in a judicial proceeding and is exclusive of third party claims for damages preliminary thereto.

The Developer agrees to indemnify and hold harmless the City and/or its agents from all claims for damages by third parties, including costs and reasonable attorney's fees in the defense of claims for damages, arising from performance of the Developer's express or implied obligations under this Agreement. The Developer waives any right of contribution against the City.

It is agreed and mutually negotiated that in any and all claims against the City or any of its agents or employees by any employee of the Developer, any contractor or subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation hereunder shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Developer or any contractor or subcontractor under Workman's Compensation Acts, disability benefits acts or other employees' benefit acts. The City and the Developer agree that all third part claims for damages against the City for which the Developer's insurance carrier does not accept defense of the City may be tendered by the City by the Developer who shall, if so tendered by the City, accept and undertake to defend or settle with the Claimant. The City retains the right to approve claim investigation and counsel assigned to said claim and all investigation and legal work product regarding said claim shall be performed under a fiduciary relationship to the City. In the event that the City agrees or a court finds that the claim arises from the sole negligence of the City, this indemnification shall be void and the City shall be responsible for all damages payable to the third party claimant. In the event that the City and the Developer agree or a court finds that the claim arises from or includes negligence of both the Developer and the City, the Developer shall be responsible for all damages payable by the Developer to the third party claimant under the court findings, and, in addition thereto, the Developer shall hereunder indemnify the City for all damages paid or payable to the City under the court findings in an amount not to exceed the percentage of total fault attributable to the Developer. For example, where the Developer is 25% negligent, the Developer shall not be required to indemnify the City for any amount in excess of 25% of the claimant's total damages.

- f. In the event the Developer in his operation damages or disrupts existing improvements, the repairs shall be made at the Developer's expense. In the event they are so damaged or the service disrupted and the Developer fails or is unable to immediately restore the service, then the Owners of the improvements may cause the repairs to be made by others and all costs for the same shall be at the Developer's own expense.

Where the construction crosses or is adjacent to existing utilities, the Developer shall exercise extreme care to protect such utilities from damage.

If any damage is done to an existing utility, the Developer shall notify the utility company involved, who will dispatch a crew to repair the damage at the Developer's expense. All costs for the same shall be at the Developer's own expense.

The Developer shall be aware that some existing City owned facilities are known to contain asbestos cement pipe. The Developer shall conduct all work related to existing asbestos cement pipe in strict accordance with current WISHA safety regulations and provisions contained within WAC 296-62-077. All costs related to work in compliance with established rules and regulations shall be the responsibility of the Developer. Demolition of existing asbestos cement pipe, if required, will be permitted only after the proper permits are obtained from the Puget Sound Air Pollution Control Agency. The Developer shall be responsible for all associated fees and permits required for asbestos removal and disposal. Work crews shall be provided with proper protective clothing and equipment. Hand tools shall be used, and the asbestos cement pipe shall be scored and broken in lieu of the sawing or other methods which release fibers into the atmosphere. Waste asbestos pipe shall be buried in the trench. Asbestos pipe to be abandoned in place shall not be disturbed, except as noted herein, and shall remain in its original position.

The Developer is cautioned that all existing drainage systems, whether open ditch, buried pipe, or drainage structures, are not on record. It shall be the responsibility of the Developer to repair or replace all such systems found during construction, which are damaged by the Developer's construction in a manner which is satisfactory to the City.

Where the Developer is allowed to use private property adjacent to the work, the property so used shall be returned to its original or superior condition. The Developer shall make all arrangements in advance with such property owners, to insure that no conflicts will ensue after the property is restored as described above. The Developer will be required to furnish the City with a written release from said private property owners, if the City deems it to be necessary to obtain such document.

4. The construction of the Developer's proposed improvements, or additions thereto, on the Premises shall be supervised by the City in such a manner and at such times as the City deems reasonably necessary to assure that construction of the system will conform with the above-mentioned plans and specifications and minimum City

Standards. The Developer herewith agrees to allow such inspections and agrees to cooperate providing reasonable advance notice of his construction schedule during the various construction phases as requested by the City. The Developer further agrees to reimburse the City for all engineering fees and expenses incurred by the City for such supervision.

5. The Developer's proposed improvements, or additions thereto, on Premises shall not be accepted for service and use until the same have been fully inspected and approved, and the following requirements have been performed:
 - a. Submit to the City in Auto-CADD format (2000i), electronic files supplied on a three and one half (3-1/2) inch disc accompanied by the original "fixed line" mylars, with all changes from the original design clearly marked to reflect the as-built conditions. Unless otherwise waived by the City, the Developer's engineer shall certify the accuracy of the record drawings and shall affix his seal and signature.
 - b. Payment of all permit fees, impact fees, assessment charges, engineering review fees, inspection fees, and any other applicable City charges required for Premises.
 - c. Prepare and furnish the required easements in accordance with City's standard form, and furnish same to the City for approval by the City Attorney, prior to Developer recording same with County. Provide copy of recorded document.
 - d. Furnish the City with an affidavit warranting there are no liens against the improvements constructed or furnished by the Developers. This affidavit shall be in a form prescribed by the City Attorney.
 - e. Furnish the City with a Bill of Sale conveying the water/sanitary/storm or roadway system to the City, which shall include a two-year guarantee that the conveyed systems or improvements or additions thereto shall be free of defects in labor and materials. Form shall be as prescribed by the City.
 - f. Payment of all applicable bills, invoices, fees, etc., have been paid in full.
6. In the event any warranty repairs are required, the City agrees, whenever feasible, to provide the Developer with reasonable notice before directly undertaking such repairs. The City reserves the right, however, to effect emergency repairs as deemed necessary by the City. The City shall be reimbursed by the Developer for all costs thereof.
7. Upon performing all requirements, including those as set forth in Paragraph 5 above, the City shall accept the water/sanitary/storm or roadway improvements, and agree therewith to operate and maintain said system.

SUBMITTED this ____ day of _____, 20__.

BY DEVELOPER: _____
Printed Name

Signature

Date

State of Washington)
) ss.
County of Pacific)

On this _____ day of _____, 20__, before, me the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared _____, to me known to be the person who executed the foregoing instrument, and acknowledged the said instrument to be his free and voluntary act and deed, for the uses and purposes therein mentioned, and acknowledged that he/she had the legal authority to execute said agreement on behalf of the "Developer".

WITNESS my hand and official seal affixed the day and year first above written.

(INDIVIDUAL)

Notary Public in and for the State
of Washington, residing at _____

CITY OF LONG BEACH
DEVELOPER AGREEMENT
EXHIBIT "A"

PLAT NAME: _____

DEVELOPER: _____

LEGAL DESCRIPTION: _____

SAMPLE DOCUMENT

EASEMENT FOR UTILITY MAINS & APPURTENANCES

_____ (herein called the "grantor") hereby dedicates, conveys, and grants to City of Long Beach (herein called the "grantee") and its successors and assigns an easement for City utility mains and appurtenances thereto under and upon the following described property situated in Pacific County, Washington, more particularly described as follows: (Described here or attach legal description to form):

(INSERT)

That said grantee shall have the right without prior institution of any suit or proceeding at law, at times as may be necessary, to enter upon said property and adjoining property owned by the grantor and his assigns and successors to install, lay, construct, renew, operate and maintain mains and necessary facilities and other equipment, for the purposes of serving the property or other properties with water and other utility service.

The grantor covenants that no permanent structure shall be erected, and no large trees or large shrubs shall be planted in the area of ground for which the easement in favor of City of Long Beach has been provided herein.

This easement and the covenants herein shall be covenants running with the land and shall be binding on the successors, heirs, and assigns of both parties hereto.

The grantor warrants that the grantor has good title to the above property and warrants the grantee title to and quiet enjoyment of the easement conveyed herein.

No other easements for utilities shall be granted within the afore described easement area except for necessary crossings as may be mutually approved by the grantor and grantee and the grantee shall have exclusive right to construct and/or maintain City owned utilities within the easement area except for necessary crossings.

By _____ By _____
Grantor Grantor

State of Washington)
) ss.
County of Pacific)

On this _____ day of _____, 20__, before, me the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared _____, to me known to be the person who executed the foregoing instrument, and acknowledged the said instrument to be his free and voluntary act and deed, for the uses and purposes therein mentioned.

WITNESS my hand and official seal affixed the day and year first above written.

(INDIVIDUAL)

Notary Public in and for the State
of Washington, residing at _____

*Note: Different form is required for Corporate Ownership.

SAMPLE COPY

CITY OF LONG BEACH, PACIFIC COUNTY

BILL OF SALE

KNOW ALL BY THESE PRESENTS that for and in consideration of the sum of One Dollar (\$1.00) and other good and sufficient consideration, receipt whereof is hereby acknowledged, the undersigned grantor(s) _____ do(es) by these presents hereby convey, set over, assign, transfer and sell to the City of Long Beach, Pacific County, Washington, a municipal corporation, the following described water/sanitary/storm or roadway system and all appurtenances thereto, situated in the City of Long Beach, Pacific County, Washington:

<u>DESCRIPTION</u>	<u>ALONG</u>	<u>FROM</u>	<u>TO</u>	<u>SIZE</u>	<u>LENGTH</u>
--------------------	--------------	-------------	-----------	-------------	---------------

the said grantor(s) hereby warrants that he, they, it, is/are the sole owner(s) of all the property above described; that they have full power to convey all rights herein conveyed and agree to hold the City of Long Beach harmless from any and all claims which might result from execution of this document.

IN WITNESS WHEREOF the grantor(s) has/have executed these presents this ____ day
of _____, 20__.

STATE OF WASHINGTON)
PACIFIC COUNTY) ss.

On this _____ day of _____, 20____, before me the undersigned Notary Public personally appeared _____, to me known to be the individual(s) who executed the within and foregoing instrument and acknowledged that _____ he _____ signed and sealed the same as _____ free and voluntary act and deed, for the uses and purposes therein mentioned.

GIVEN under my hand and official seal the day and year in this certificate above written.

Notary Public in and for the State of Washington

Residing at _____

.....

SAMPLE COPY

AFFIDAVIT OF NO LIENS

STATE OF WASHINGTON)
) ss
COUNTY OF PACIFIC)

Re: _____

The undersigned, being first duly sworn upon oath, depose and say:

I am the Developer of a road and/or utility systems, or additions thereto, for the above-referenced project, and hereby certify as follows:

1. That there are no liens against or which may be filed against said project.
2. That all debts, labor bills, and the state sales taxes have been paid in connection with the above-referenced project.

By: _____

SUBSCRIBED AND SWORN to before me this ____ day of _____, 20__.

Notary Public in and for the State of
Washington, residing at

(Notary Seal)

CITY OF LONG BEACH

DEVELOPER EXTENSION CHECKLIST

NAME OF PROJECT/PLAT _____

DEVELOPER/OWNER _____

CONTACT PERSON _____ PHONE _____

DEVELOPER'S ENGINEER _____ PHONE _____

CONTRACTOR _____ PHONE _____

JURISDICTION _____ COUNTY _____

RESIDENTIAL _____ MULTI-FAMILY _____ COMMERCIAL _____

INDUSTRIAL _____ MIXED _____

	Applies to Project <u>Yes(Y)/No(N)</u>	City Dept. *	Dept. <u>Initial</u>	<u>Date</u>
1. Plot Plan Received and Distributed to Staff (as applicable)	_____	P.D.	_____	_____
2. Master Plan Received (as applicable)	_____	P.D.	_____	_____
3. SEPA Checklist Received	_____	P.D.	_____	_____
4. D.N.S., M.D.N.S., or D.S. made	_____	P.D.	_____	_____
5. E.I.S. Required/Approved	_____	P.D.	_____	_____
6. Staff's Preliminary Approval	_____	C.A.	_____	_____
7. Public Meeting	_____	P.D.	_____	_____
8. Planning Commission Meeting	_____	P.D.	_____	_____
9. City Council Action Req'd on Preliminary Project	_____	P.D.	_____	_____
10. Civil Plans Completed & Transmitted				

	Applies to Project <u>Yes(Y)/No(N)</u>	City Dept.*	Dept. <u>Initial</u>	<u>Date</u>
to City and Approved by City Engineer	_____	C.A.	_____	_____
11. Performance Bond Received, Reviewed and Approved by City Engineer	_____	C.A.	_____	_____
12. Contractor Insurance Certificate Approved by City Attorney	_____	C.A.	_____	_____
13. Preconstruction Conference	_____	C.A.	_____	_____
14. City, County, State Permits Acq'd.	_____	C.A.	_____	_____
15. Fire Department Review	_____	F.D.	_____	_____
16. City Building Permits Issued	_____	B.O.	_____	_____
17. Construction				
(a) Project officially begins	_____	C.E.	_____	_____
(b) Punchlist Items Completed	_____	C.E.	_____	_____
(c) Final Inspection	_____	C.E.	_____	_____
(d) Resident Inspector accepts construction as complete	_____	C.E.	_____	_____
18. City Staff Approval of Construction	_____	C.A.	_____	_____
19. Bill of Sale Received, Reviewed and Approved by City Engineer	_____	C.E.	_____	_____
20. Easements Received, Reviewed, Recorded and Approved by City Engineer	_____	C.E.	_____	_____
21. Maintenance/Guarantee Bond Received, Reviewed and Approved by City Attorney	_____	C.A.	_____	_____
22. Attorney's Review Memo	_____	C.A.	_____	_____
23. City Council Final Approval & Acceptance of Project	_____	C.A.	_____	_____
24. Council Minutes of City Approval Filed in Project File	_____	C.A.	_____	_____
25. Service Agreements/Interlocal Agreements Completed & Executed	_____	C.A.	_____	_____
26. "As-Builts" (Mylars) Completed, Submitted, Approved and in City's Possession	_____	C.A.	_____	_____

	Applies to Project <u>Yes(Y)/No(N)</u>	City <u>Dept.*</u>	Dept. <u>Initial</u>	<u>Date</u>
27. Capital Facility Charge/Hookup/ Outstanding Bills Paid in Full	_____	C.A.	_____	_____
28. Final Occupancy Approval	_____	B.O.	_____	_____
29. Two Year Warranty Period Expires	_____	C.E.	_____	_____
30. Other	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

PROJECT CLOSE OUT

City Administrator

* City Dept. Abbreviations:

P.D. - Planning Department
C.A. -City Administrator
B.O. - Building Official
F.D. - Fire Department
C.E. - City Engineer

SAMPLE COPY

DEVELOPER'S BOND

Developer: _____

Surety: _____

City: _____

Amount: _____

Development: _____

KNOW ALL MEN BY THESE PRESENTS: Whereas the City of Long Beach, Pacific County, Washington, has accepted an agreement by the Developer for the construction of an extension to the City's roadways and/or utility system(s) to serve the development, in accordance with the City's regulations governing developer extensions, which regulations are incorporated into this agreement by reference, and which require the Developer to furnish a bond for the faithful performance of the work, and completion of the project within 365 days (within twelve months) from the date of preliminary approval of the Developer's application.

NOW, THEREFORE, we, the Developer and surety, are held and firmly bound to the City of Long Beach in the amount named above for the payment of which we do jointly and severally bind ourselves, our heirs, personal representatives, successors, and assigns by these presents.

THE CONDITIONS OF THIS OBLIGATION are such that if the Developer, or the Developer's heirs, personal representatives, successors, and assigns shall well and truly keep all the provisions of the regulations of the City applicable to the work described in the Developer's Agreement, and pay all laborers, mechanics, subcontractors, and materialman, and all persons who shall supply such person or subcontractors with provisions and supplies for carrying on such work and shall indemnify and save harmless the City, its officers and agents, from any pecuniary loss resulting from the breach of said regulations, including the obligation of the Developer to replace or correct any defective work or materials discovered by the City within two years from the date of acceptance of the work, then this obligation shall become void; otherwise, it shall remain in full force and effect.

No change, extension of time, alteration or addition to the work to be performed by the Developer shall affect the obligation of the principal or surety on this bond, and the surety waives notice of any such change, extension, alteration, or addition thereunder.

This bond is furnished pursuant to the requirements of Chapter 39.08 of the Revised Code of Washington, and the regulations of the City, and in addition to the foregoing, is made for the benefit of the City, together with all laborers, mechanics, subcontractors, materialmen, and all persons who supply such person or subcontractors with supplies and equipment for the carrying on of the work covered by this agreement, whether or not such work is deemed to be "public work" under the laws of the State of Washington.

In witness whereof, the principal and surety have caused this bond to be signed and sealed by their duly authorized officers or representatives this ____ day of _____, 19____.

Principal

By _____

Surety

By _____